

**MINUTES**  
**MEETING OF THE BOARD OF DIRECTORS**  
**OPERATIONS & SAFETY COMMITTEE**  
**METROPOLITAN ATLANTA RAPID TRANSIT AUTHORITY**

**June 28, 2018**

The Board of Directors Operations & Safety Committee met on June 28, 2018 at 10:01 a.m. in the Board Room on the 6<sup>th</sup> Floor of the MARTA Headquarters Building, 2424 Piedmont Road, Atlanta, Georgia.

**Board Members Present**

Robert F. Dallas  
Frederick L. Daniels, Jr.  
Jim Durrett  
Roderick E. Edmond, Chair  
William 'Bill' Floyd  
Ryan Carter Glover  
Jerry Griffin  
John 'Al' Pond  
W. Thomas Worthy

MARTA officials in attendance were: General Manager/ CEO Jeffrey A. Parker; Deputy General Manager A. Robert Troup; C-Suite Team Members – Chief of Police & Emergency Management Wanda Dunham, Chief Financial Officer Gordon L. Hutchinson and Chief Counsel Elizabeth O'Neill; AGMs Perfidia Collier (Acting), Torrey Kirby (Interim), Benjamin Limmer, Emil Tzanov and Tom Young (Interim); Chief Information Security Officer Dean Mallis; Executive Director Niki Hester (Acting); Senior Directors Amanda Rhein and George Wright; Directors Donna Jennings, Gena Major, Pat Minnucci, Remy Saintil and William Taylor; Managers Davis Allen, Jacquelyn Bentley, Charles Boone, Eric Brimm, John Cochran, Jacqueline Holland, Sr. Executive Administrator Ashanti Boothe; Sr. Executive Administrator Board of Directors Tonya Gantt (Contract); Department Administrator Tracy Kincaid; Sr. Executive Administrator Keri Lee. Others in attendance Charles Boone, Eric Brimm, Adrian Carter, Abebe Girmay, Clint Hunter, Cathy Jordan, Cedrick McKitt, Courtne Middlebrooks, Eric Peterson and Phillipe Thomas.

Also in attendance William Chambers of CERM; Jim Schmidt of HNTB.

**Consent Agenda**

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- a) Approval of the May 31, 2018 Operations & Safety Committee Meeting Minutes
- b) Resolution Authorizing Award of Contract for Procurement of MARTA's Utilities Locate Services, IFB B41279
- c) Resolution to Accept the Contract for Project CP B24418, Coating Rehabilitation of CS115 and CS310 Aerial Structures
- d) Resolution Authorizing Payment of Invoices to A-Action Janitorial Services, Inc. for Station Heavy Cleaning Services, B37014
- e) Resolution Authorizing Procurement of Fire Suppression Systems Inspection and Testing Services, IFB B38779

On motion by Mr. Daniels seconded by Mr. Pond the Consent Agenda was unanimously approved by a vote of 5 to 0, with 5 members present.

**Individual Agenda**

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**Resolution Authorizing the Expenditure of Capital Funds for General Consulting and Professional Services (GCPS) for the Department of Safety and Quality Assurance in Fiscal Year 2019**

Mrs. Jordan presented this resolution authorizing the General Manager/CEO or his delegate to provide funding authorization in an amount not to exceed \$2,860,000 to the Department of Safety and Quality Assurance for professional and specialized vendors holding valid GSA schedules to support delivery/execution of the FY 2019 Capital Improvement Program (CIP) on an as-needed basis over the period of July 1, 2018 through June 30, 2019.

GCPS contract staff is necessary to implement MARTA's Department of Safety and Quality Assurance supported projects identified in the Capital Improvement Program.

These capital projects require highly experienced staff with specialized expertise in the areas of planning, design, implementation, training and documentation.

A number of GCPS (Technical Staffing Services) hold a valid GSA S-70 Schedule, State of Georgia, or other public contracts that provide hourly rates for the range of resources required for the staffing of the capital functions identified.

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Dr. Edmond asked how are the vendors identified once MARTA's are allocated.

Mrs. Jordan said contracting specialists within the Office of Contract & Procurement manage a pre-determined vendor list.

Dr. Edmond asked how are the vendor qualified as pre-determined.

Mr. Parker said firms who have technical capabilities for categories are allowed to submit their qualifications.

Mrs. O'Neill said the state distributes a qualifications need and MARTA selects firms once they have submitted their credentials and passed the competitive qualification process.

On motion by Mr. Daniels seconded by Mr. Griffin the resolution was unanimously approved by a vote of 8 to 0, with 8 members present.

**Resolution Authorizing Award of a Contract for the Procurement of Diesel Exhaust Fluid, IFB B41200**

Mr. Taylor presented this resolution authorizing the General Manager/CEO or his delegate to enter into a three-year based term, with one option year Contract with Northeast Lubricant, Ltd. For the Procurement of Diesel Exhaust Fluid, IFB B41200 in the amount of \$354,000.00.

Diesel Exhaust Fluid (DEF) is required for all new diesel engines produced after 2010. Each vehicle has a small on-board tank which is filled periodically. The DEF fluid used to migrate exhaust particulate matter and is part of the "Clean Diesel" emissions strategy. The diesel buses purchased in the ongoing bus procurement are all equipped with advanced emission systems that require the use of DEF fluid.

- This is a firm fixed unit price contract for a three (3) year base term, with one option year.
- The office of Diversity and Inclusion did not assign a Disadvantage Business Enterprise (DBE) goal on this contract.
- Four bids were received with Northeast Lubricants, Ltd. submitting the lowest bid in the amount of \$354,000.

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- MARTA currently has 95 diesel buses in service that utilizes DEF fluid with approximately 77 new buses projected to be delivered in FY 2019.

Dr. Edmond asked was the \$354,000 for the entire year or each year.

Mr. Taylor said \$354,000 is a new contract that will cover the year.

On motion by Mr. Durrett seconded by Mr. Pond the resolution was unanimously approved by a vote of 8 to 0, with 8 members present.

**Resolution Authorizing Award of a Contract for the Procurement of Thirty-Foot (30') Diesel Buses, P42019**

Mr. Taylor presented this resolution authorizing the General Manager/CEO or his delegate to enter into a Contract with GILLIG, LLC.

MARTA is requesting the assignment of up to thirty (30) Thirty-Foot (30') Low Floor Diesel Transit Buses, using assignable options from an existing contract between GILLIG, LLC and AC Transit, an Oakland, California based Transit Authority.

The buses will be "Clean Diesel" powered using Cummins L9 engines and Allison transmissions, similar to current MARTA fleet and will be used for replacement of existing CNG buses used in fixed route service. The buses being replaced will have reached the end of their useful life of twelve (12) years or 500,000 miles at the time of their retirement.

The bus capacity is (56) passengers – up to (26) seated passengers and approximately (30) standing passengers, plus one operator.

The buses will be configured to match, as closely as possible, the current fleet of GILLIG, LLC buses and will provide a superior customer service experience in comparison to the vehicles be retired.

MARTA will be replacing forty-foot buses providing easier route navigation for confined routes and deliver a reduced noise and vibration experience for MARTA's community.

Mr. Floyd asked why does the contract require two years.

Mrs. Holland said MARTA cannot exceed the two-year contract with AC Transit.

Mr. Griffin asked has MARTA taking assignment of buses from a previous Authority

Mr. Taylor said yes.

Mr. Griffin mentioned when he became a part of MARTA's Board, MARTA utilized CNG natural gas and asked why does MARTA seem to only purchase diesel products.

Mr. Taylor said MARTA's current diesel fleet is roughly 14 years old with approximately 700,000 miles were not performing well and these buses needed to be replaced.

Mr. Parker added over a decade ago, the EPA standards were different and agencies were moving toward CNG as a reliable way to meet the EPA standards.

Mr. Dallas asked how many GILLIG buses does MARTA currently have and how has their performance been compared to MARTA's Diesel buses.

Mr. Taylor said MARTA currently has 85 GILLIG buses in service with minor defects. Overall, MARTA is satisfied with the customer service that GILLIG has provided.

Mr. Daniels said MARTA had several issues with New Flyer and asked for comparison between GILLIG and New Flyer regarding their performance.

Mr. Taylor said the performance of New Flyer has increased to 12,000 – 13,000 miles between failure and GILLIG has only been in service for few months, however both manufactures provide excellent customer service.

On motion by Mr. Durrett seconded by Mr. Pond the resolution was unanimously approved by a vote of 9 to 0, with 9 members present.

**Resolution Authorizing Award of a Contract for the Procurement of Bus, Mobility and Railcar Operator Training Enhancements, RFP P39279**

Mr. Hunter presented this resolution authorizing the General Manager/CEO or his delegate to enter into a contract with Transit Training Solutions, LLC for the Procurement of Bus, Mobility and Railcar Operator Training Enhancements, RFP P39279.

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The purpose of this procurement is to obtain services to review, develop and implement a Bus, Mobility and Rail Operator Training Program utilizing vehicle simulation and scenario-based techniques, which included: two (2) fixed bus simulators: one (1) Mobility bus/non-revenue vehicle simulator; and one (1) rail car operator simulator with associated training plan revisions and business process changes.

The results of a study conducted by the Authority's Department of Safety & Quality Assurance indicate that the current training program would greatly benefit from introducing training enhancements for both new hires and the continuing education of current operators.

The Authority solicited an RFP and received two proposals in which Transit Training Solutions, LLC was found to be responsive and responsible.

The contract term is for (3) three years base with two(2) 1-year options in the amount of \$3,218,375.00.

Mr. Daniels asked for a timeline for approving the RFP.

Mr. Hunter said the assessment period is scheduled to be twelve months and MARTA will be ready to produce the simulators and have them sent to MARTA's office. Within eighteen months, MARTA will have equipment on the premises and within twenty-four months MARTA will be executing the first of the curriculum.

Mr. Dallas asked how many bus operators does MARTA currently have.

Mr. Hunter said MARTA currently has 1, 2039 bus operators.

On motion by Mr. Durrett seconded by Mr. Pond the resolution was unanimously approved by a vote of 9 to 0, with 9 members present.

### **Briefing – Bus Collisions**

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Mr. Boone presented an update in bus collisions.

Based upon analysis conducted by MARTA's office of Transportation, Safety and Planning 3.80 is the collision goal.

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<i>Collision Rate</i>		<i>Number of Collisions</i>
January 2017	4.58	113
January 2018	3.87	98
February 2017	4.20	96
February 2018	3.55	85
March 2017	6.21	158
March 2018	4.26	113

*Collision Costs*

July 2016 to June 2017

981 Claims Average Total Paid = \$1600  
Maintenance Cost = \$5300

*Field Observations*

- Rule violations
- Inconsistent use of defensive driving techniques
- Distracted driving
- Scheduling issues
- Route issues

**Corrective Action Plan**

- Continue/ increase coaching sessions and evaluations with operations
- Increase route hazard analysis observations beginning with top three routes with highest number of occurrences.
- Increase retraining of bus operators
- Strategic radar checks for compliance
- Continue/increase coaching sessions with Bus Operators and Bus Transportation Management (past-collision, after direct observation, safety meetings).

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**Adjournment**

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The meeting of the Operations Committee adjourned at 10:53 a.m.